University Fellowship

SUMMARY
FELLOWSHIP NAME
University Fellowship

NUMBER OF YEARS
1 (First year of graduate program)

PROVISIONS:
12 months of tuition, most fees, monthly stipend

HEALTH INSURANCE:
85% contribution by Ohio State

Appointment/Stipend
First year support is available with a yearly stipend as outlined in the award letter payable on the last working day of the month. Tenure for students who begin their fellowship in autumn 2016 is August 16, 2016–August 15, 2017.

Students who begin their fellowship in summer 2016 will receive the FY16 stipend from May 17, 2016–August 15, 2016 and the FY17 stipend from August 16, 2016–May 15, 2017 and their tenure will be from May 17, 2016–May 15, 2017.

The fellowship offer applies exclusively to graduate study in the program identified in the award letter. Changes in a student’s status, including entry into a combined program or transfer to another program, must be approved by the Graduate School and appropriate graduate program(s) prior to the change, and could result in the loss of the fellowship and/or full fee authorization support.

Continuation of support is subject to satisfactory progress toward the doctoral degree and maintenance of good academic standing in the Graduate School.

Stipend table, go.osu.edu/stipend-table

Tuition & Fees
The Graduate School authorizes the payment of resident and nonresident tuition, any learning technology fees, and the general fees with the following exceptions.

Late Fees. Fellows are responsible for all late fees if they are the result of being under-enrolled (e.g., enrolled for less than the required number of hours as specified in item #2 of the Fellowship Requirements) or a failure to make payment by the deadline.

Withdrawal Costs. If you choose to withdraw or are asked to leave the university during the semester, all tuition and fees previously paid by your fellowship will be reversed and those fees charged to you. Contact Fellowship Services if you are considering withdrawing.

Expenses Not Covered by the Fellowship. Room and board, application fee, books, equipment, lab fees, parking, the student’s portion of the student health insurance*, COTA bus fee*, student activity fee*, Student Union facility fee*, recreation fee*, student legal fee and other personal expenses are not paid by the fellowship.

*These fees will be deducted from your stipend payment.

Health Insurance
Graduate fellows are eligible for the university’s subsidy of Student Health Insurance (SHI) premiums, which is currently 85% of the Comprehensive Student Health Insurance Plan premiums. The fellow’s portion of the student health insurance is divided into equal payments and deducted from the monthly fellowship stipend.

Graduate fellowships are non-service appointments and, therefore, fellows are not eligible for worker’s compensation or disability insurance. All domestic students who have coverage through a non-university health insurance plan and who want to waive SHI coverage can do so by completing the online waiver process as described on the SHI website (shi.osu.edu).

Tax Liability
According to the Federal Tax Reform Act of 1986, fellowship stipends are considered taxable income. However, because fellowships are considered awards, the university may not withhold income tax from the monthly stipend. Students will not receive a W-2 Form, but
Payroll Services will send students a letter in early March detailing the stipend amount received during the previous year. Students may be required to file federal and state estimated quarterly income tax forms. Information and forms on quarterly filing can be obtained from a tax advisor or at Internal Revenue Service (IRS). Students may also be required to pay the 2.5% Columbus city tax. Information regarding this can be found at www.columbustax.net.

Fellowship Requirements
Any exceptions to the following requirements must be approved by the Graduate School. Please see item #5 for details.

1. Fellowship students must be in attendance on the Columbus campus and be pursuing a graduate degree in the program specified in the fellowship award letter from the Dean of the Graduate School. Exceptions to the residency requirement might include language study or research at another institution; however, fellows must continue to enroll at Ohio State and be in attendance when classes are in session.

2. Pre-candidacy doctoral fellows must register for a minimum of 12 graduate credit hours during autumn and spring semesters and 6 credit hours during the summer term. Post-candidacy fellows must enroll for a minimum of 3 credit hours each semester, including summer. Fellows must also maintain good academic standing in the Graduate School and make reasonable progress toward the graduate degree.

3. Fellows are expected to abide by the professional codes of ethics and responsibilities of the university and those commonly accepted in the fellow's field of study. These codes include, but are not limited to, the Graduate Student Code of Research and Scholarly Conduct (http://go.osu.edu/research-conduct) and the Code of Student Conduct (http://studentlife.osu.edu/csc/).

4. Fellows are expected to devote full-time to their academic studies. Fellows may not hold other types of employment/appointments/awards, such as graduate associateships, fellowships, or traineeships.

5. Requests for an exception to the conditions of the fellowship must be submitted in writing by the Graduate Studies Chair of the fellow's graduate program to the Dean of the Graduate School. Requests should be submitted to Katherine Eckstrand (1). The Chair will be notified of the request's outcome.

NOTE: The Graduate School reserves the right to terminate fellowship support before the end of the award period if conditions of the fellowship are not maintained.

Parking
Graduate fellows may purchase a "B" staff parking permit. Information regarding the "B" parking permit can be obtained from http://www.campusparc.com/osu/.

Frequently Asked Questions
go.osu.edu/fellow-faq

Fellowship Services
grad-schoolfellowships@osu.edu
614-292-9490